

LANGARA COUNCIL
Minutes of a Meeting
held on Tuesday, September 19, 2017
Room C408 at 0930 hours

Members:

Antonella Alves	Garnet Klatt	Dawn Palmer
Jim Bowers	Gerda Krause	Ajay Patel
Michele Bowers	Gurbax Leelh (regrets)	Roger Semmens
Jacqueline Bradshaw	Robin Macqueen	Viktor Sokha
Patricia Cia	Ian McBain	Tomo Tanaka
Laura Cullen	Scott McLean	Daniel Thorpe (regrets)
Margaret Heldman	Clayton Munro	Lane Trotter
Ian Humphreys (regrets)	Kristine Nellis	

Guests:

Lisa Fisher, Director, Communications and Marketing
Moira Gookstetter, Director, College Advancement and Executive Director, Langara College Foundation
Pablo Vargas, Program Manager, Budget & CS Administration, Continuing Studies

Recorder:

Alice Hsu, Executive Assistant to the President

Prior to the start of the meeting, L. Trotter introduced guest P. Vargas, who was attending on behalf of D. Thorpe.

L. Trotter then invited A. Patel, M. Gookstetter and L. Fisher to make a presentation on Beyond 49th providing an update on the planning of the 49th on 49th campaign including the three key components (alumni relations, fundraising, and branding and anniversary celebration events), theme, guiding principles, and timeline and key milestones of the campaign. Council members were also advised on how they and their department can get involved and help make the campaign a success.

1. REVIEW OF AGENDA

The agenda was approved with moving 5. b) Budget Update after 3. a) IT update and adding following item:

5. c) Langara Council Membership C. Munro

2. REVIEW OF MINUTES AND BUSINESS ARISING

a) Draft Minutes of the Meeting held on June 13, 2017

The minutes of the meeting held on June 13, 2017 were accepted.

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3. STANDING ITEMS

a) IT Update

V. Sokha reported on the following major projects undertaken by IT:

- Printer Replacement Project – On September 18, 2017, IT started the first phase of installing new Ricoh multifunctional devices (MFDs) to replace all Canon devices on campus for employees. The second phase will replace most other printers on campus including student and department printers. With the new Ricoh MFDs, employees will be able to pick up a print job from any accessible MFD on campus. Council members were encouraged to visit the project website (<https://langara.ca/information-technology/projects/printer-replacement-project.html>) to learn more about this project and the installation and outage schedule, and sign up for a training session.
- Enterprise Resource Planning (ERP) Renewal Project – An ERP Task Force was established during the summer to lead and drive forward the procurement process for selecting and acquiring a new ERP system for the College. Also over the summer, KPMG was retained to create a list of our business requirements for the new ERP system. To help develop the Request for Proposal (RFP) for the ERP, several ERP workshops will be set up with involved department leads to go through and finalize our business requirements. The final draft RFP will be presented to the Board at its meeting in November 2017.

Discussions ensued and members' questions were answered.

At the request of L. Trotter, V. Sokha briefed the Council on a recent phishing scam attack that happened at MacEwan University resulting in a transfer of \$11.8M from the University to scammers. As a result of this fraud case, and other similar attacks that happened to many other Canadian companies, the College has reviewed its internal control procedures to ensure the College will not become a victim of this type of fraud attack.

4. CURRICULUM ITEMS

a) Education Council Meeting held on June 20, 2017

G. Krause referred to the summary report attached to the agenda for the Education Council meeting held on June 20, 2017 and highlighted the following:

- As a result of program review and renewal, the Biology department has streamlined its programs and will be offering a Diploma in Biology program, an Associate of Science Degree in Biology, and a co-op version of the Associate Degree program to enhance experiential learning.
- Nursing department has a new program - Advanced Entry BSN, replacing the Nursing Transition Program (NTP) that has been discontinued. With the new program, Licensed Practical Nurse students will transition into the Bachelor of Science in Nursing program earlier.

- Advanced Certificate in Accounting is a new program that will provide the training no longer being offered by CPA Canada to students who wish to write the qualifying exam.
- Nutrition & Food Service Management department is offering a new Diploma in Food, Nutrition and Health Transfer, which was designed in partnership with UBC to allow students to apply for admission to the 3rd year of UBC's Dietetics program.
- Biology, Business Management & International Business, and Fine Arts each created a new course – BIOL 2260 Introduction to Plant and Animal Physiology (created in response to recent changes in UBC's Biology program), BUSM 1902 Entrepreneurship for Creative Industries 2, and FINA 2180 Professional Practice in Arts and Design.
- Continuing Studies are offering three new programs: Diploma in 2D Animation and Digital Art, Diploma in 3D Animation for Game, Film and Visual Effects (both were developed and will be delivered in partnership with the Centre for Arts and Technology in Kelowna), and Strategic Resilience for First Nation Communities Certificate Program (developed at the request of the Champagne and Aishihik First Nation).

The Education Council summary report for June 20, 2017 was received for information.

5. FOR INFORMATION

a) President's Report

L. Trotter reported on the following events he attended:

- BC Colleges signed an agreement with its counterpart organization in Ireland - the Technological Higher Education Association of Ireland (THEA) providing a transfer structure between the BC system and the Irish system.
- He attended this year's World Indigenous Peoples Conference on Education held in Toronto at the end of July and made a presentation jointly with Justin Wilson, Aaron Nelson-Moody, and Lindsay Heller-Weaver. Our Elder in Residence Gail Sparrow also participated by recording an introduction video for the presentation, which was dedicated to the memory of the late Henry Charles.
- The new Minister of Advanced Education, Skills and Training (AEST), the Hon. Melanie Mark, visited the College on August 24, 2017 with Assistant Deputy Minister J. Vasey and her Ministerial Assistant V. Harrison to have an introductory meeting with our Board Chair and the Senior Leadership Team, briefly tour the campus, and meet with representatives from our stakeholder groups.
- He attended the Film Arts' Unlock the Vault Film Festival on August 24, 2017, where awards were presented to students following the screenings. He encouraged Council members to watch the featured films produced by the Film Arts students when the video is released. He also asked T. Tanaka to pass along his appreciation to the Film Arts faculty.

- He will be completing his two-year term as Chair of the BC Colleges and stepping down at the end of October 2017. John Bowman, President of North Island College, will assume the Chair's role in November 2017 and Sherri Bell, President of Camosun College, will be the new Vice Chair.

L. Trotter recommended following reading:

- A book titled "The dream is over – The Crisis of Clark Kerr's California Idea of Higher Education" by Simon Marginson
- A paper titled "Safe for What? Universities and the controversy over safe spaces" by James L. Turk and Penni Stewart

Last, L. Trotter advised that the College will be submitting a new Expression of Interest for the Emily Carr South Building on Granville Island to the new government and this has been mentioned to Minister Mark when she visited the College on August 24th. He thanked VP Patel's team, particularly L. Fisher and L. Xiong, for getting the document prepared within a short time. The document will be submitted to the government once receiving approval from the College Board Chair and the Chair of Audit and Finance Committee.

Discussions ensued and members' questions were answered.

b) Budget Update

[This item was presented after item 3. a) IT Update.]

V. Sokha advised that the current 2017/18 budget is performing better than planned and, as a result, nearly \$1M extra budget additions have been approved. Finance will soon conduct a second 2017/18 budget review to determine if any extra budget additions can be accepted.

V. Sokha also advised that Finance has compiled all the budget submissions for 2018/19 and the Senior Leadership Team will be reviewing and making decisions for all budget addition requests submitted through the budget process. The final draft 2018/19 preliminary budget will be presented to the College Board at its meeting in November 2017 and will then be shared with Langara Council.

c) Langara Council Membership

C. Munro advised that it has been two years since the Council last reviewed its membership. Considering a new Director's position recently hired in the Provost portfolio, he recommended that the Council take this opportunity to review its membership.

G. Krause, S. McLean, and C. Munro agreed to strike a subcommittee to discuss and bring forward a proposal to the next Langara Council meeting.

ACTION: G. Krause, S. McLean and C. Munro

There being no further business, the meeting was adjourned at 10:37 a.m.